

Becoming a New Jersey Third Party Supplier

1. Obtain Certification/ License from the NJ Board of Public Utilities and provide a copy of the same to PSE&G's Contract Administration group (see address below.)
2. Submit a Third Party Supplier Application to PSE&G's Contract Administration group.
3. Submit two signed originals of the Confidentiality Agreement from the Third Party Supplier and from the EDI Provider (a total of 4 documents) to PSE&G's Contract Administration group.
http://www.pseg.com/customer/energy/pdf/tps_conf_agreement.pdf
4. For Electric TPS – Submit two executed copies of the TPS Agreement to PSE&G's Contract Administration group.
<http://www.pseg.com/customer/energy/pdf/agreement.pdf>
5. Submit two executed copies of the Billing Services Agreement a.k.a. the Customer Account Services Master Service Agreement if doing consolidated billing to PSE&G's Contract Administration group.
<http://www.pseg.com/customer/energy/pdf/casagmt.pdf>
6. Satisfy all credit requirements with PSE&G's Contract Administration group of Retail Business Services. For electric TPS, credit requirements are set forth in the TPS Agreement. For gas TPS, credit requirements are set forth in the TPS Requirements section of PSE&G's Tariff for Gas Service.
7. Submit an electronic copy of the completed EDI application to PSE&G's Third Party Supplier Support group. All information requested must be supplied or the application will be returned.
8. Submit electronically the Third Party Supplier's public keys for GISB testing to PSE&G's Third Party Supplier Support group.
9. All of the above requirements must be completed prior to any EDI testing.
10. PSE&G or its EDI provider will send a certification notification to the Third Party Supplier once all testing has been successfully completed.
11. For electric suppliers, provide PSE&G Contract Administration Group the PJM Capacity short name for capacity scheduling, and confirm the PJM eSchedule contract (in PJM eSchedules) for energy scheduling.

Contact Information:

PSE&G
Third Party Supplier Support
24 Brown Avenue
Springfield, NJ 07081
800-664-4761 Option 1
TPSupplier@pseg.com

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