

**SITE READINESS REQUIREMENTS FOR THE INITIAL FIELD VISIT**

- Customer or customer's installer **MUST** be on the job site to meet with Distribution Layout Personnel when the field visit is scheduled.
- The Customer or customer's installer will need to supply information about all known underground obstacles, such as wells, septic fields, sprinkler systems, decorative lighting fixtures and wiring, etc. This information will be required to complete the field visit.
- Meter set will be installed **OUTSIDE** of the building.
- For single-home **NEW CONSTRUCTION**, the foundation must be installed prior to the initial field visit. The site must be within 6" of final grade. Sewer, septic and water service should be installed, connected, and located prior to the PSE&G site visit for gas line layout.
- Refer all specific construction details to the Layout Personnel during the actual field visit. For development **NEW CONSTRUCTION**, the service installation details for each type or model of home should be discussed and agreed upon between the PSE&G and development representatives.
- Advise the Customer or customer's installer of the possible municipal road opening permit requirements and payment responsibilities.

**TO DETERMINE THE NATURE OF THE CUSTOMER'S NEEDS**

- Is this an existing house?  Yes, without a gas service.  
 Yes, with a gas service (Note: **DWMS Gas Service Existing**)  
 No, this is new construction.

Is this an "emergency" inquiry?  Yes, customer has no heat and no options.

Nature of Emergency:

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**TO DETERMINE ACCURATE LOAD INFORMATION** (This information is critical to pipe sizing as well as cost estimating)

- Does the customer have accurate load information?  Yes, continue with Inquiry.  
 No, have customer contact installation contractor to get correct information and set new telephone appointment.